



U.S. Agency for International Development (USAID)/ Office of Basic Human Services (BHS) based in Jakarta is recruiting Indonesian Nationals only for position of **AID Program Management Specialist (Post Code: BHS)**. Salary range between Rp.18-38 million per month depending on qualifications, experience and salary history.

Scope of Work:

The Program Management Specialist is a principal local advisor to the USAID Water and Environment (W&E) Team Leader. The Specialist is an advisor in forestry and biodiversity, including endangered species, timber concessions, plantation, agro-forestry, environment and climate change. The Specialist manages forestry and biodiversity related activities; The incumbent provides across-the-board expert advice on the design, execution, management, structure, monitoring & evaluation, and documentation of national and decentralized management of forestry and biodiversity program activities for which the Water and Environment Team Leader is responsible; Directs the performance of a major technical assistance contractor with regard to national policy and decentralized management of forestry and biodiversity and manages non-government organizations (NGO) grants/cooperative agreements.

The incumbent undertakes senior level communications with the Government of Indonesia (GOI) concerning national policy and the decentralization of forestry management; Represents USAID with other donors (both bilateral and multilateral institutions) for coordination, program management as well as for technical meetings, workshops and conferences; Establishes relations with appropriate private sector partners. The incumbent may be delegated the maximum range of program, personnel and administrative management responsibilities allowable under Agency policy.

Qualifications:

The incumbent must have a Minimum of a Masters Degree from an accredited university in forestry, natural resources management, environmental science and policy management, or in a related agricultural, social science, economics or development field; S/he must have more than 10 years of progressively responsible, professional experience in development assistance; and at least five years of work experience in USAID project or program development/ implementation, or other donor agency equivalent. Experience in the private sector is also an asset.

The Program Management Specialist must have a thorough knowledge of the concepts, principles, techniques, and practices of sound agricultural, forestry and protected areas practices and management, development assistance principles and approaches, and experience with spreadsheets, database, and project management computer programs. The incumbent must possess a knowledge of GOI forest policies and practices, local institutional development, decentralization policies, rural development, climate change, biodiversity, land use allocation and related regulations and procedures. Oral and written fluency in English and Bahasa Indonesia is required.

For more details about USAID and this position, you can visit our website at: <http://indonesia.usaid.gov>

Please send your application by e-mail with the **position code as the subject** of your email to: jkthrd@usaid.gov by close of business **May 16, 2008**.

Only shortlisted candidates will be contacted. No telephone or email inquiries will be accepted.